European Collection of Authenticated Cell Cultures (ECACC) Hybridoma

Collection Catalogue Deposit Form

Use this form for depositing cell lines into the European Collection of Authenticated Cell Cultures (ECACC) Hybridoma Collection. Please complete as fully as possible then email to culturecollections@ukhsa.gov.uk. Please note several different cell lines can be populated on one form if there are similarities within the cell lines. For non-Hybridoma cell lines please use ECCW84.

IMPORTANT: Do not attempt to send cell lines prior to conformation of acceptance within the collection by the Accessioning Scientist. Transportation instructions for receipt of cells can be provided if required by ECACC via our Logistics Team.

Hybridoma Cell Line Name	
Cell line also known as	
ECACC no. (leave blank for ECACC to complete)	
Keywords for Website entry (this will help customers to find your cell line)	
Cell line description (this will form part of the website entry)	
Immunological donor (Host species)	
Immunogen (Antigen)	
Fusion Partner (Myeloma)	
Fusion Protocol	
Product-Antibody	
Antibody including subclass (please note misidentification of a Hybridoma will cause delays in getting this to the website)	
Growth medium	

Culture Collections, UKHSA, Porton Down, Salisbury, SP4 0JG, UK
T: +44 (0) 1980 612512 E: culturecollections@ukhsa.gov.uk W: https://www.culturecollections.org.uk/
@ECACC @NCTC_3000 @NCPV @theNCPF

Passage number of vials to be deposited (if known)	

Subculture routine **(including cryopreservation procedure)**		
Growth conditions required for day to day growth?		
Cell number at confluence or saturation density		
Cultured in antimicrobial antibiotics? (Yes/No)	*Yes* ☐ *No* ☐	(Additional information)
Has this cell line been tested for mycoplasma? (Yes/No)	*Yes* ☐ *No* ☐	(Additional information)
Results of Mycoplasma testing? (give details, including if Mycoplasma has ever been irradicated) (give details)		
Characteristics of interest		
References for establishment of cell line:		
Additional references for cell line characteristics/uses:		
Is there a pending or active Patent associated with this cell line?		
Application(s) of this Hybridoma?		
Country of origin of the Hybridoma?		

Culture Collections, UKHSA, Porton Down, Salisbury, SP4 0JG, UK
T: +44 (0) 1980 612512 E: culturecollections@ukhsa.gov.uk W: https://www.culturecollections.org.uk/
@ECACC @NCTC_3000 @NCPV @theNCPF

Depositor		
Depositor address		
Email address		
Depositor originator? (Yes/No – if no, give details)	*Yes* ☐ *No* ☐	(Did you establish the line, or did you get it from elsewhere? Please give as much detail as possible).

Release conditions? Culture Collections will add the sample(s) deposited to the online catalogue which can be found here: www.culturecollections.org.uk Samples will be available to researchers globally and purchased under the Terms and conditions of supply | Culture Collections for research purposes only. Culture Collections may also provide customers with a Material Licence Agreement for the commercial use of products derived from the original sample deposited. Commercial use must align with the UK Health Security Agency's remit to reduce the burden of disease and protect public health.	*Do you provide consent to add the sample(s) detailed above to the online catalogue for distribution under the standard Terms and Conditions of Supply?* *Yes* ☐ *No* ☐ *Do you provide consent for Culture Collections to issue a customer with a Material Licence Agreement for commercial use of a product derived from the original sample deposited in the ECACC collection?* *Yes* ☐ *No* ☐ *If you have answered 'No' to either of the above questions, please provide contact details so a member of the ECACC team can contact you to discuss other potential options which may be available.* *Email: ……* ***NOTE:** An email for a technology transfer office is the preferred email address required above.*

Culture Collections, UKHSA, Porton Down, Salisbury, SP4 0JG, UK
T: +44 (0) 1980 612512 E: culturecollections@ukhsa.gov.uk W: https://www.culturecollections.org.uk/
@ECACC @NCTC_3000 @NCPV @theNCPF

On some occasions it may be required to adjust the information given by the Depositor to ensure that the cells deposited with us grow successfully as part of the banking process. This will include changes to but is not limited to the following: Seeding densities, CO_2 concentration, centrifuging cells/when not to centrifuge cells, freeze medium information and culture medium. Please check this box to confirm that this would be acceptable: Yes ☐ No ☐	
Depositor signature	
Date of signature	
Please check this box ☐ to confirm that you have read and understood the Culture Collections Privacy Policy found here: https://www.culturecollections.org.uk/training-and-support/policies/privacy-policy/	

ECACC can accept:

Frozen vials - must be sent in a polystyrene insulated container provided by ECACC. This consists of a polystyrene box labelled with the return address and appropriate dry ice markings containing a document wallet, a 10x10 tray and a tray plan. You will be required to put dry ice into the box and the sample in the middle of the dry ice the amount of dry ice will be advised by Culture Collections a minimum of 6 kg to maximum of 18 kg dependent of the box size.

Growing cultures - should be sent in 25cm^2 non-vented, plug-seal flasks. Fill the flask to the neck with culture medium then ensure the lid is tightly fastened and wrapped with parafilm. Wrap each flask in sufficient absorbent material to hold the total volume of the culture media should leakage occur and place in a plastic bag. ECACC will provide a polystyrene box, labelled with the return address, containing polystyrene chips and a document wallet, for you to send the cells to ECACC.

1. ECACC can assist with the documentation that should accompany the shipment by supplying templates and instructions on how to complete these; copies of any relevant import permits and certificates.

   Documentation to be included in the shipment includes a dispatch note, commercial invoice (from anywhere outside of mainland UK), tray plan (for frozen vials) and Material Safety Data Sheet (MSDS).

2. Please note that deposits which are, or contain, animal pathogens require an import licence for entry into the UK. Please allow 8 weeks for this process, and submit information requested by ECACC for licence applications as quickly as possible.

Upon receipt of the cell culture(s), ECACC will contact you to acknowledge receipt of the cell line and provide a provisional reference number.

Culture Collections, UKHSA, Porton Down, Salisbury, SP4 0JG, UK
T: +44 (0) 1980 612512 E: culturecollections@ukhsa.gov.uk W: https://www.culturecollections.org.uk/
@ECACC @NCTC_3000 @NCPV @theNCPF